



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF BENGUET**  
Wangal, La Trinidad, Benguet 2601



July 13, 2018

JUL 17 2018

**DIVISION MEMORANDUM**

No. 162 s. 2018

**ONE-DAY ORIENTATION OF SCHOOL HEADS ON COMPREHENSIVE SCHOOL SAFETY (CSS) AND SCHOOL DISASTER RISK REDUCTION (SDRR) PLANNING FOR SY 2018-2019**

To: District Supervisors/In-Charge  
District DRRM Coordinators  
School Heads

1. To further strengthen implementation of Disaster Risk Reduction and Management (DRRM) Programs at the school levels, there will be an Orientation-Planning Workshop for School Heads in three batches on July 18-20, 2018 at Calajo Km. 6, La Trinidad, Benguet.


2. The schedule and corresponding number of participants are as follows:

Cluster	Date	No. of Pax	Districts involved	
1	July 18, 2018	92	Buguias Itogon I Private Schools	Itogon II Kapangan
2	July 19, 2018	109	Bokod Kabayan Private Schools	Mankayan Sablan Kibungan
3	July 20, 2018	106	Bakun Atok Private Schools	Tuba Tublay La Trinidad
<b>Total Participants</b>		<b>317</b>		

3. Participants are strictly the School Heads (Full-fledged and TICs with no teaching loads). Sending of representative is highly discouraged.

4. One meal and two snacks will be served chargeable against DRRM fund while travel expenses of school participants may be charged to local funds subject to the usual accounting and auditing rules and regulations.

5. Immediate dissemination and adherence to this Memorandum is well-appreciated.

  
**MARIE CAROLYN B. VERANO, CESO VI**  
Schools Division Superintendent

Net/2018DRRM/CSS Orientation for School Heads

re: *One-Day Orientation of School Heads on Comprehensive School Safety (CSS) and School Disaster Risk Reduction (SDRR) Planning for SY 2018-2019*